

Component 4: Effective and Reflective Practitioner

Planning Guide

Component 4 (C4) is a portfolio entry that requires you to demonstrate evidence of your abilities as an effective and reflective practitioner in developing and applying knowledge of your students; your use of assessments to effectively plan for and positively impact your students' learning; and your collaboration to advance students' learning and growth. Please see current dates and deadlines [here](#).

Weight
15% of final score
Deadlines
<ul style="list-style-type: none"> You have some flexibility with when you register and start this component. You can start working on this component any time 12 months prior to the opening date of the ePortfolio submission window. All of the Standards and Component Instructions are available online for free. You can create an account, register, and/or purchase this component according to current dates and deadline found here. While you can start working on this component after the start of your school year, you will need to upload your Component 2 work during the submission window.
Gather and Familiarize
<p>Familiarize yourself with the foundational documents for National Board certification.</p> <ul style="list-style-type: none"> The Five Core Propositions The National Board Standards Guide to National Board Certification The Scoring Guide Previously Recorded Webinar: Introduction to National Board Certification (Current dates and deadlines in the Guide to National Board Certification) <p>Access support resources:</p> <ul style="list-style-type: none"> Find out about candidate support groups and networks in your local area or state. Visit the National Board Homeroom
Learn and Plan

Learn about the requirements of Component 4.

- [Overview video](#)
- [The General Portfolio Instructions](#)
- [Certificate-specific Instructions](#)
- [The Scoring Guide](#)
- [Previously recorded Component 4 webinars.](#)
- Use the [graphic organizers](#) with “learn” in the title.

Based on what you learned, plan for C4.

- Use the [graphic organizers](#) with “plan” in the title.

Execute your Plan

- Teach your first unit.
- Collect and select your materials.

Describe, Analyze, and Reflect

Describe, analyze, and reflect on your evidence, focusing on differentiation.

- Complete the first draft of your written commentary, which includes reflection.
- Using the Component 4 rubric, engage in a self-assessment of your work.
- Review your portfolio work: Forms, assessments and documentation.

Revise and Finalize

- Continue working on your written commentary and supporting evidence.
- As you review your work, use the [graphic organizer](#) with “revise and finalize” in the title.
- Finalize your written commentary for submission.
- Gather all of your materials and refer back to your [Component Instructions](#), the [General Portfolio Instructions](#), and [The Scoring Guide](#) .

Submit

- The ePortfolio submission window will be open according to current dates and deadline found [here](#).
- Consult the [ePortfolio Resources](#) page to guide your submission preparation.
- Complete a final check of the [Component Instructions](#).
- Upload all of your documents for submission and submit.

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